

# AIR NATIONAL GUARD TECHNICIAN ANNOUNCEMENT NON-BARGAINING UNIT



**HUMAN RESOURCES  
OFFICE**  
Washington National  
Guard  
**Building 33, Camp Murray**  
**Tacoma, WA 98430-5130**

**Announcement number**  
**09-270-ANG**

**Opening Date**  
18 November 2009

**Position Title, Series & Grade**

Strategic Plans and Policy Officer  
GS-0340-12

**APPLICATIONS WILL BE ACCEPTED UNTIL 4:30**

Open Until Filled NTE 4 February 2010

**PD Number:**

90068000

**Location of Position:**

WA ANG HQ  
Camp Murray, WA

**Baseline physical**

**An employment physical may be required within 90 days of employment per OSHA regulation and NGB\* \*this physical will be used to determine fitness and eligibility for continued employment.**

**Salary Range:**

\$71,889 to \$93,451

**Website address:**

[http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

## APPOINTMENT FACTORS

**Area of Consideration**

☒ **Area A - Nationwide Excepted:**

Anyone eligible for immediate enlistment and/or commissioning in the Washington Air and/or Army National Guard.

☒ **Area B - In-state Excepted:** All participating members of the Washington Air and/or Army National Guard.

☒ **Area C - In-service Excepted:** All presently employed permanent excepted technicians, indefinite accepted technicians, and AGR members with excepted technician reemployment rights to the Washington Air National Guard.

☐ **Area D - In-service Competitive:** All presently employed permanent competitive technicians of the Washington Air National Guard.

**CURRENT BARGAINING UNIT STATUS**

☐ Bargaining Unit

☒ **Non-Bargaining Unit**

**Appointment Factors:**

☒ **Officer**      ☐ Enlisted      ☐ Warrant Officer

☐ NDS (Competitive)

☐ Permanent      ☒ **Indefinite\***      ☐ Temporary\*

**\*\*\*\*Permanent Employees may apply with tenure status determined at time of selection (Agency Requirements).**

Military Assignment & Grade Requirements	
<b>AFSC:</b> 16R4  Applicants need not be assigned to the position or possess the AFSC to apply or be considered for selection. Selected applicant must be assigned to a compatible Military position and attain AFSC within 1 year of appointment action.	<b>Military Grade Available:</b> O-4 thru O-5  Please note: Grade Inversion <u>will not be permitted</u> TPR 300 (302.7, change 8 para c)
Permanent Change of Station	
<input checked="" type="checkbox"/> PCS expenses are not authorized <input type="checkbox"/> PCS expenses are authorized <input type="checkbox"/> PCS expenses may not be authorized, however a waiver may be considered if determination is made that payment of PCS expenses would be in the best interest of the Washington National Guard.	
Minimum Requirements for Consideration	
<b>General Experience:</b> Supervisory, managerial, professional or technical work experience and/or training which has provided a knowledge of management principles, practices, methods and techniques.	
<b>Specialized Experience:</b> Must have <b>36</b> months of specialized experience which demonstrates possession of knowledge, skills, and abilities (KSAs) and personal characteristics that are necessary to the successful performance in this position.	
<b>Other Requirements:</b> Must have or be able to acquire a <b>Top Secret</b> security clearance.	
The following Selective Placement Factors (SPFs) will be considered in the evaluation process	
<b>Element I</b> – Knowledge of procedures to analyze problems, to identify significant factors, gather pertinent data and recognize solutions.	
<b>Element II</b> – Ability to write reports, policies, briefings and various correspondence.	
<b>Element III</b> – Ability to communicate with groups and individuals.	
<b>Element IV</b> – Ability to develop plans and organize work within an organization to facilitate the availability of various resources.	
<b>Element V</b> – Knowledge of organizational structures.	
SUMMARY OF DUTIES	
<p>This position is located in the Washington Air National Guard Headquarters, Camp Murray. It is a provisional position that projects duties and responsibilities associated with the Joint Staff. The primary purpose of this position is to document and study current and future military strategy, execution of Air National Guard positions regarding international affairs issues, oversight of mobilization planning, and enhancement of National Guard (NG) joint force development through war plans. Serves as a principal staff officer and primary advisor to the Adjutant General and the Chief of the Joint Staff for providing leadership, oversight, information, analysis, guidance and recommendations on matters regarding J-5 joint policy for the state. The incumbent serves as the primary advisor to the Chief of the Joint Staff on matters of short, mid, and long-term programs. Coordinates and oversees development of measurable strategic timetables, goals, objectives, and milestones implementing instructions, local plans, policies, and programs. Reviews Department of Defense (DoD), Department of the Air Force, Department of the Army (DA), National Guard Bureau (NGB), Army National Guard (ARNG), Air National Guard (ANG), and other agency planning documents (i.e. National Military Strategy, Defense Planning Guidance, Quadrennial Defense Review, etc.) and ensures the state strategic plan remains synchronized with current topics, future initiatives and higher headquarters planning documents. Conducts statewide analysis for strategic planning, re-engineering issues, and program integration. Conducts and oversees the completion of detailed studies in response to the state Adjutant General and Chief of the Joint Staff requests and prepares executive summaries, information papers, and briefings for internal and external audiences. Provides oversight on the coordination and administration of activities and programs which integrate military and non-military agencies and international programs as directed by NGB, Combatant Commanders, Department of State, and other appropriate tasking authorities. Performs other duties as assigned.</p>	

## Employment Conditions

1. Technicians are paid through direct deposit/electronic funds transfer.
2. Males born after December 31, 1959, must be registered with the Selective Service Systems to be employed by the Federal Government.
3. Military Technicians are ineligible for enlistment, retention, and student loan repayment bonuses. Acceptance of a Technician position will terminate these incentives.
4. Military Technicians in the excepted service will wear the appropriate uniform while performing as a Technician.
5. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 USC 709 (f)

**Only the work Experience and Qualifications/Education you show on the OF612, Resume or SF 171 and SPFs can be used to evaluate your qualifications for this position. Carefully read and comply with instructions contained on the required forms.**

## HOW TO APPLY

1. Individuals who meet both the General and Specialized experience requirements may apply by submitting the following forms:
  - MIL Form 175 "Application for Technician Vacancy"
  - MIL Form 174 "Chronological Listing of Military Service"
  - OF 306 "Declaration for Federal Employment"
  - SF 181 "Race and National Origin Identification"
  - SF 256 "Self-Identification of Handicap"
  - Response to Selective Placement Factors (SPFs). Response to the SPFs is critical to the evaluative process.
  - One of the following:
    - a) OF 612 "Application for Federal Employment"
    - b) Personal Resume, or
    - c) SF 171 "Personal Qualification Statement". Whatever form is used, please only list experience related to the position you are applying for. IT IS CRITICAL THAT YOU LIST DATES (MM/YY) OF YOUR EXPERIENCE.
  - Crediting National Guard Experience: National Guard service may be credited as full-time experience when evaluated against the qualification requirements for a military technician position. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND DUTIES MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. The level of experience will be determined by the actual duties and responsibilities performed.

(Please note: Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data is provided, accurate, and complete. Only the experience and qualifications you show on the OF 612, Resume, or SF 171 can be used to evaluate your qualifications for this position).

\*\*To obtain forms online go to: [http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

**\*\*Mail or Hand Deliver** forms to: HRO Attn: Staffing Section  
Building 33, Camp Murray  
Tacoma, WA 98430-5130

**(Faxed and Scanned copies will not be accepted)**

2. **INCOMPLETE APPLICATIONS or those received after the closing date WILL NOT BE CONSIDERED AND WILL BE RETURNED.**

**\*Documents requiring a signature must be turned in with the original signature and date, including the Personal Resume.**

3. College Transcripts MUST be submitted for professional positions or when substituting education for experience.

4. Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.

**5. EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration, selection, and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan, WAARNG Regulation 690-4/WAANG Instruction 36-1010.

**For additional information:** HRO STAFFING SECTION  
Phone (253) 512-7835  
DSN 323-7835

